

**Eccleston Mere**  
**Areas of Responsibility 2023-2024**



<u>Title</u>	<u>Forename</u>	<u>Surname</u>	<u>Role</u>	<u>Area of Responsibility</u>
Mr	Ryan	Mugan	Headteacher	Safeguarding Strategic planning School self-evaluation Leadership and Management Health and Safety Quality of Education Teaching, Learning and Assessment Behaviour Pupil Premium Sports Premium Finance and Personnel Governance Safety and Sustainability Performance management Parental communication Policy Management Keyholder / Cheque Signatory Eco Council Admissions
Mrs	Sarah	Cain	Deputy Headteacher	Safeguarding Strategic planning School self-evaluation Personal Development Behaviour Pupil Mental Health and Wellbeing Teaching, Learning and Assessment Assessment, recording and reporting Pupil Premium Performance Management Website Compliance Attendance Return to Work Timetabling PPA Cover Pupil Voice & Parent Voice Key Holder / Cheque Signatory Governor

**Leadership Team**

Miss	Catherine	Davies	Senior Management Team	Foundation Stage Team Leader Reception Teacher (Ash) Cheque Signatory
Mrs	Amanda	Noblett	Senior Management Team	SENDCo / LAC / PLAC Pupil Voice Y2 Teacher (Beech)
Mr	Scott	Barber	Teacher	Lower Key Stage 2 Lead Year 3 Teacher (Pine) MFL Subject Lead

Mrs	Christina	Devine	Senior Management Team	Key Stage 1 Lead Y2 Teacher (Rowan) KS1 English Subject Lead
Miss	Andrea	Kirkman	Senior Management Team	Upper Key Stage 2 Lead Y6 Teacher (Willow) Maths Subject Lead Cheque Signatory

### **Teaching Staff**

Mrs	Claire	Cardiff	Teacher	Part Time PPA Teacher ( 2.5 days) DT Subject Lead
Mrs	Michele	Cooney	Teacher	Reception Teacher (Fir) RE and Collective Worship Subject Lead
Mrs	Emma	Crook	Teacher	Part Time PPA Teacher (2 days) EAL Lead
Mrs	Heather	Harper	Teacher	Y5 Teacher (Cedar) PSHE Subject Lead
Mr	Gareth	Helsby	Teacher	Y6 Teacher (Chestnut) PE Subject Lead Sports Premium Paediatric First Aider
Miss	Rebecca	Hughes	Teacher	Year 1 Teacher (Oak) Early Career Teacher
Miss	Natalie	Jones	Teacher	Year 3 Teacher (Alder) Geography Subject Leader
Miss	Fiona	Kinsey	Teacher	Y4 Teacher (Hazel) History Subject Lead
Mrs.	Susan	Mackenzie	Teacher	Nursery Teacher Art Subject Leader Paediatric First Aider
Mrs.	Catherine	Matthews	Teacher	Year 1 Teacher (Elm) Music Subject Lead
Mr.	Luke	Moore	Teacher	Year 4 Teacher (Birch) Computing Subject Lead
Mrs.	Karen	Pickthall	Teacher	Y5 Teacher (Maple) KS2 English Subject Lead
Miss	Diane	Wright	Teacher	Part Time PPA Cover (3 days) Science Subject Leader

### **Learning Support Assistant Staff**

Mr	Mike	Akehurst	LSA	Part Time Learning Assistant (4 days) Midday Supervisor After School Club Paediatric First Aider
Mrs	Karen	Bibby	LSA	Learning Assistant Midday Supervisor
Miss	Margaret	Bromilow	LSA	Learning Assistant Breakfast Club Paediatric First Aider

Mrs	Suzanne	Coombe	LSA	Part Time Learning Assistant (2 days) Midday Supervisor
Mrs	Paula	Crook	LSA	Part Time Level 3 Learning Assistant (4 days) First Aid Co-ordinator First Aid in the Workplace Paediatric First Aider
Mrs	Maria	Cummins	LSA	Part Time Learning Assistant (3 days)
Miss	Cheryl	Cunliffe	LSA	Level 3 Learning Assistant Paediatric First Aider
Mrs	Sheena	Drury	LSA	Learning Assistant Breakfast/After School Club Deputy Manager Paediatric First Aider
Mrs	Corrine	Hobday	LSA	Part Time Learning Assistant (2 days) Midday Supervisor Paediatric First Aider
Mrs	Carole	Greenall	LSA	Learning Assistant Midday Supervisor
Mrs	Jane	Hackett	LSA	Learning Assistant Breakfast/After School Club Manager First Aid in the Workplace Paediatric First Aider
Mrs	Sarah	Kirkham	LSA	Part Time Level 2&3 Learning Assistant (3 days) Paediatric First Aider Midday Supervisor
Mrs	Alison	Murphy	LSA	Part Time Learning Assistant (4 Days)
Mrs	Emma	Pickering	LSA	Learning Assistant Midday Supervisor Paediatric First Aider
Mrs	Laura	Pollock	LSA	Learning Assistant Midday Supervisor Paediatric First Aider Breakfast/After School Club
Mrs	Andrea	Roberts	LSA	Learning Assistant Midday Supervisor Paediatric First Aider
Mrs	Michelle	Ruddock	LSA	Part Time Learning Assistant (3 days) Midday Supervisor
Mrs	Hayley	Smith	LSA	Learning Assistant Midday Supervisor Paediatric First Aider
Mrs	Julie	Sumner	LSA	Part Time Learning Assistant (4 days) Paediatric First Aider
Miss	Jodie	Tynan	LSA	Part Time Learning Assistant (4 days) Midday Supervisor
Mrs	Bernadette	Wilson	LSA	Part Time Learning Assistant ( 4½ days) Midday Supervisor Paediatric First Aider

Mrs	Lesley	Wilson	LSA	Learning Assistant Midday Supervisor Paediatric First Aider
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**Office Staff**

Mrs	Emma	Barrow	Office Manager	Office Manager
Mrs	Melissa	Lees	School Office	Office Administrator
Mrs	Lucy	Benecke	School Office	Clerical Assistant

**Midday Supervisor Staff**

Mrs	Valerie	Ashton	Midday Staff	Midday Supervisor Breakfast & After School Club
Mrs	Susan	Byrom	Midday Staff	Midday Supervisor Paediatric First Aider
Mrs	Wendy	Carney	Midday Staff / Site Staff	Midday Supervisor
Mrs	Tracey	Connolly	Midday Staff	Midday Supervisor Paediatric First Aider
Mrs	Melanie	Jackman	Midday Staff	Midday Supervisor
Mrs	Vicky	Lea	Midday Staff	Midday Supervisor
Mrs	Debbie	Rigby	Midday Staff	Midday Supervisor

**Site Staff**

Mrs	Joanne	Kelly	Site Staff	Caretaker
Mrs	Karen	Lea	Site Staff	Cleaning Staff
Mrs	Clare	Ward	Site Staff	Cleaning Staff

**Catering Staff**

Mrs	Kim	Brown	Catering Staff	Head Cook
Mrs	Catherine	McComas	Catering Staff	Kitchen Assistant
Mrs	Julie	Meadowcroft	Catering Staff	Kitchen Assistant
Mr	Meyrick	Redcliff	Catering Staff	Kitchen Assistant
Mrs	Sarah	Tomney	Catering Staff	Kitchen Assistant