



Eccleston Mere
Areas of Responsibility 2020-21

<u>Title</u>	<u>Forename</u>	<u>Surname</u>	<u>Area of Responsibility</u>
Mr	Ryan	Mugan	Headteacher Safeguarding Strategic planning School self-evaluation Leadership and Management Quality of Education Teaching, Learning and Assessment Behaviour Attendance Pupil Premium Finance and Personnel Safety and sustainability Performance management Parental communication Cheque Signatory
Mrs	Sue	Hesketh	Deputy Headteacher Safeguarding Strategic planning School self-evaluation Personal Development Behaviour Teaching, Learning and Assessment Assessment, recording and reporting Sports Premium Spiritual, Health and Wellbeing Team Lead NQT Mentor Performance management Cheque Signatory
Mrs	Judith	McCarthy	Assistant Headteacher Safeguarding Teaching, Learning and Assessment Quality of Education Assessment, recording and reporting Behaviour NQT Mentor Performance management Cheque Signatory
Miss	Catherine	Davies	Foundation Stage Team Leader Early Years RE and Collective Worship Co-ordinator Reception Teacher (Ash) Cheque Signatory

Miss	Diane	Wright	Y3 Teacher (Alder) (PT – 3 days) Science Co-ordinator School Governor Eco-Council Cheque Signatory
Mr	Scott	Barber	Year 4 (Hazel) Teacher MFL Co-ordinator
Mrs	Amanda	Noblett	Y2 (Beech) Teacher SENCo LAC
Miss	Sarah	Cain	Y4 Teacher (Birch) LKS2 Lead Communication Team Lead Computing Co-ordinator Website
Mrs	Claire	Cardiff	PT (2 days) Y3 Teacher (Alder) DT Co-ordinator
Miss	Christina	Dobbs	Y3 Pine Teacher English at KS1 Co-ordinator
Miss	Fiona	Kinsey	Y1 Oak Teacher History Co-ordinator
Mrs	Heather	Harper	Y5 Teacher (Cedar) PSHE Co-ordinator
Mrs	Emma	Crook	PT (2 days) Resource Teacher Dance/Drama Co-ordinator
Miss	Natalie	Jones	Resource Teacher Geography Co-ordinator
Miss	Andrea	Kirkman	UKS2 Co-ordinator STEM Team Lead Maths Co-ordinator Y6 (Willow) Teacher Y6 Transition
Mrs.	Susan	Mackenzie	Nursery Teacher Nursery Link Teacher Art Co-ordinator

Mrs.	Karen	Pickthall	Y5 (Maple) Teacher English at KS2 Co-ordinator
Mrs.	Catherine	Matthews	Year 1 (Elm) Teacher Music Co-ordinator ITT Co-ordinator
Mr	Gareth	Helsby	Y6 (Chestnut) Teacher PE Co-ordinator
Mrs	Karen	Critchley	HLTA PPA Cover
Mrs	Michele	Cooney	Reception (Fir) Teacher First Aid in the Workplace
Mrs	Diane	Riley	Pastoral Mentor (PT – 4 Days) Attendance Officer School Council Guide Operational Safeguarding Defibrillator trained
Mr	Michael	Akehurst	Learning Assistant After School Club Midday Supervisor First Aider
Mrs	Joanne	Barker	Learning Assistant
Mrs	Karen	Bibby	Learning Assistant Midday Supervisor Breakfast/After School Club First Aider
Miss	Margaret	Bromilow	Learning Assistant Breakfast Club
Mrs	Suzanne	Coombe	Learning Assistant (PT) Midday Supervisor Paediatric First Aid
Mrs	Paula	Crook	Learning Assistant First Aid Co-ordinator First Aid in the Workplace

			Defibrillator trained
Mrs	Maria	Cummins	Learning Assistant Paediatric First Aid
Miss	Cheryl	Cunliffe	Learning Assistant Paediatric First Aid Defibrillator trained
Mrs	Sheena	Drury	Learning Assistant Before/After School Club Deputy Manager Paediatric First Aider Defibrillator trained Food Hygiene
Mrs	Corrine	Hobday	Learning Assistant Midday Supervisor
Mrs	Carole	Greenall	Learning Assistant Midday Supervisor Paediatric First Aider
Mrs	Jane	Hackett	Learning Assistant Manager Breakfast/After School Club First Aider First Aid in the Workplace Defibrillator trained
Miss	Liza	Howard	Learning Assistant Paediatric First Aid
Mrs	Sarah	Kirkham	Learning Assistant Paediatric First Aid Midday Supervisor (SEN)
Mrs	Alison	Murphy	Learning Assistant (PT – 4 Days) Paediatric First Aid
Mrs	Emma	Pickering	Learning Assistant (PT - am) Midday Supervisor
Mrs	Andrea	Roberts	Learning Assistant Midday Supervisor Paediatric First Aid Defibrillator trained
Mrs	Michelle	Ruddock	Learning Assistant (PT - am) Midday Supervisor Paediatric First Aid

Miss	Bethany	Sharrock	Learning Assistant Breakfast/After School Club Midday Supervisor
Mrs	Hayley	Smith	Learning Assistant Midday Supervisor
Mrs	Julie	Sumner	Learning Assistant
Miss	Jodie	Tynan	Learning Assistant (PT – 4 days) Midday Supervisor Breakfast/After School Club Paediatric First Aid
Mrs	Bernadette	Wilson	Learning Assistant (PT – 4 ½ days) Midday Supervisor First Aid in the Workplace Defibrillator trained Paediatric First Aid
Mrs	Emma	Barrow	Office Manager
Mrs	Melissa	Lees	Clerical Assistant
Mrs	Joanne	Kelly	Caretaker
Miss	Karen	Schultz	Cleaning Staff
Mrs	Wendy	Carney	Cleaning Staff Midday Supervisor
Mrs	Samantha	Cross	Cleaning Staff
Mrs	Susan	Byrom	Midday Supervisor First Aider
Mrs	Michelle	Higginson	Midday Supervisor After School Club
Mrs	Karen	Maloney	Midday Supervisor
Mrs	Lesley	Wilson	Midday Supervisor
Ms	Teresa	McClurg	Midday Supervisor
Mrs	Sandra	Woodward	Midday supervisor After School Club
Miss	Amanda	Davidson	After School Club
Mrs.	Sarah	Tomney	After School Club